

Minutes of the Planning Board, Capital Budget Meeting, held  
on December 4, 2000 at 7:00 P.M. at the Department of Public  
Works

Present: Paul Dillon, Chairman; Scott Curry; Jody Lehrery  
and Karen DeFellis

Absent: Paul Hurley

Staff: James Clarke, Director of Planning and Rod Fuqua,  
Principal Planner

Meeting called to order at 7:00 P.M.

SCHOOL DEPARTMENT - Superintendent Robert West, Howard  
Leonard, Susan Peters, Thomas Slattery and Bill  
Scott. Year 2001 is in priority order, year 2002 is not.

PROPOSALS:

1. Remove and replace windows, doors and masonry  
restoration of Abigail Adams - \$350,000.
  2. Remove and replace roof, rear classroom section of the  
Fulton School - \$110,000.
  3. Waterproofing Phase 4 at Wey. High School, Commercial  
St. campus - \$300,000.
  4. Evaluate the temperature and vent system at South  
Intermediate School.
  5. Remove & replace floor covering (9x9 tiles) at Fulton  
School - \$60,000.
  6. Remove & replace floor covering (9x9 tiles) cafeteria  
and corridor sections, at Johnson School.
  7. Open up the entire first floor for Johnson. Univents  
are manual. The exhausts are in the cupola.
  8. Replace boilers and auxiliaries at Murphy School.  
Piping is starting to rot.
  9. Remove and replace windows and doors at Johnson School,  
Phase II. Because of the need for space, the tenant will be  
asked to vacate.
- Ms. Lehrer asked if they had looked at energy Star boilers?
- Mr. Leonard stated they have evaluated.
10. Remove and replace windows and doors at the Wessagussett  
School.

11. Remove and replace roof at the Administration Building. The concern is with the roof deck.
12. Replace floor covering and ceiling tiles at the Ralph Talbot School.
13. Masonary restoration and water proofing at the Nash School. Problem in the gym area.
14. Replace boiler and auxiliary at Nash School.
15. Replace plaster and fascia board at Talbot - \$31,000.
16. Remove and replace windows at Seach. This would finish the windows.

With regard to the vehicles, Mr. Slattery stated they are asking for seven (7) different vehicles.

Mr. Slattery stated that they have purchased (this year) some special needs vehicles and they have a good idea of prices. With regard to the other vehicles, they call around to dealers to get the best price. They can get prices off the State bid.

#### VEHICLES

1. 1969 Massey Ferguson - 31 years old.
2. Massey Ferguson tractor with a plow. Difficult to get replacement parts. It is a four season vehicle.
3. 4 x 4 utility vehicle - 244,000 miles.
4. Student transportation vehicles - looking for two. Nine were purchased last year and two the year before.
5. Dump truck and plow is a four season vehicle.
6. 4 x 4 pickup with a plow
7. 4 x 4 utility vehicle has extensive body and undercarriage rot.

#### YEAR 2002 (Not in priority)

Mr. Wilson said as they would be budgeting the remainder of 2001 and all of 2002, it would be helpful to prioritize.

Mrs. Peters stated that if all the things in 2001 get funded, 2002 would be in priority order.

1. Install two chair lifts and install one door at Fulton. This will give access to the first floor. Due to a code change the elevator would be locked at for the following year.

2. Replace section of roof, Phase 4 at Wey. High School, Commercial St. campus - \$175,000.

3. Remove and replace section of roof Phase I, South Intermediate. There have been problems with air quality.

4. Floor cover replacement Phase 2 at Wey. High School, Commercial St. campus in the vocational wing.

Mrs. DeTellis asked if the roof & waterproofing would be done in the same sections of the building? Mr. West answered in the affirmative.

5. Handicapped lavatory at Fulton. If the toilets are put in and the funding is received for the elevator, you would have access to the entire school.

6. Asphalt work Phase I at Seach School. Added parking is needed.

7. Water proofing, Phase 5, Chard St. side of the High School. This would take care of all the small classroom windows.

8. Asphalt work Phase I at Abigail Adams Intermediate School. Areas out back are needed for parking.

9. Abigail Adams elevators are not in compliance.

10. South Intermediate elevators are not in compliance.

11. Replace windows, doors and cupola Phase I at Fulton.

12. Interior painting and exterior fascia, soffit work and glazing at Pingree. The school has a lot of small needs.

13, 14, & 15. All asphalt work. Parking lot needed to be expanded at South Intermediate. There has been no asphalt work done since ten years ago.

16. Replace boilers and controls. Asbestos removal will begin and two of the three 100 gallon an hour boilers will be replaced over next summer. Next year the steam boiler will be replaced. Piping is 50 years old.

17 & 18. Replace and renovate showers and locker rooms at 1051 Commercial and Abigail Adams.

19. Replace lockers at South Intermediate.

20. Replace lights and ceiling tiles Phase II at 1051 Commercial St.

21. Interior painting Phase I at Wey. High School.

With regard to the vehicle list for 2002, Mr. Slattery stated that what did not get replaced in 2001 would be the priority.

#### 2002 VEHICLES

1. Utility truck - \$30,000.
2. Two wheel chair vans.
3. One student transportation vehicle.
4. 1988 Dodge has extensive rot and 83,000 miles.

Mr. Dillon said he did not see the Academy Ave. school in the presentation.

Mr. Leonard stated the school is being completely renovated and last year they received \$100,000.

Mr. Clarke would like to take the Park Department out of order.

#### PARK DEPARTMENT - Lee Holliday, Acting Director

He has two (2) vehicle requests - a pickup truck and a van.

When local dealers or rental companies rent vans, they are then sold after one year. He would suggest purchasing the one year old vehicles as they would more than meet his needs.

#### PUBLIC WORKS - Joseph Mazzotta, Director & Steve Olson, Superintendent of Water & Sewer.

Mr. Mazzotta stated that both the Water and Sewer are still under the ACO (Admin. Consent Order).

There have been very few sewer overflows. They are looking at a project to alleviate the problem at Montcalm. A lot of improvements have been done to the water system.

Presentation by Mr. Olson as follows:

1. New Water Source - he went over the eight sub-tasks that were done to meet the requirement of the ACO.

The unfunded portion of the ACO sub-tasks is for the completion of the Winter Street Well #1 WMA application and the construction of pump station improvements to the Libbey Park Well station - \$400,000.

2. Great Pond Water Treatment Plant (WTP), Residuals Handling Facilities - design and construction of new sludge handling facilities at the Great Pond WTP. The project will include removal and disposal of accumulated sludge in the lagoons - \$1,500,000.

3. Arthur J. Bilodeau WTP, Phase IV Improvements - rehabilitation of the aeration system, HVAC system, structural building repairs and ADA code issues - \$750,000.

4. Phase E. Ejector Station Conversion - improvements include converting the 19 existing ejector stations to submersible pump stations. The Sewer Division has a target goal of converting approx. five (5) stations a year over a four year period beginning in FY 2001 - \$500,000 (per yr. for 4 yrs.)

5. Sewer System Improvement: Lower Central Interceptor - preliminary design of improvements is currently underway. The Town must complete the final design of the project by July, 2002 - \$1,100,000.

Mr. Mazzotta stated that the following is a prioritized equipment request list and are replacements for existing vehicles.

Mechanical Sweeper	\$80,000
35,000 GVW Truck (w/plow)	70,000
Rubber Tire Backhoe	75,000
35,000 GVW Truck (w/plow)	70,000
Sander Unit	11,000
Sander Unit	11,000

Vehicles to be replaced:

1976 Elgin Street Sweeper  
1976 Mack Dump Truck  
1978 Mack Dump Truck  
1984 Rubber Tire Backhoe  
1976 Flink Sand Spreader  
1978 Flink Sand Spreader

**POLICE DEPARTMENT** - Chief Rodney Rumble & Capt. Robert Symes

The Chief stated they have 18 cruisers with over 100,000 miles. He would like to purchase ten (10) new cruisers at \$24,800 each for a total of \$248,000. He would like to continue with a plan to replace five (5) per year.

Lengthy discussion ensued relative to the above with regard to mileage, etc.

2. Replace the second floor copy machine - \$6,000. Machine was purchased in 1984 and the company has refused to issue a

service policy for FY2001 because parts are out of date.

Mr. Clarke asked for a description of only the items over \$15,000 as that is the bottom line. The following items were not discussed:

- #4 4 - Glock handguns @ \$400 ea. - \$1,600
- #5 2 - hand held radar units @ 1,300 ea. - \$2,6000
- #7 Audio taping equipment for training room - \$1,000
- #8 Replacement of old oxygen valves, first aid kits, fire extinguishers and flares for cruisers - \$4,000

3. Completion of live firing range - \$85,000. The range was never completed. Capt. Symes stated that when the building was built the range was bid as an alternate. There was \$105,000 in the kitty and \$65,000 left in a furniture account. The funds were frozen by the Executive Administrator. The original cost of the range was \$110,000 and now four years later the cost is \$238,000.

6. Purchase two (2) new laptop computers for cruisers @ \$12,000 ea. - \$24,000. Chief Rumble stated he had saved the Town money by buying 12 laptops through grants.

9. Dewatering pump for Harbormaster's boat and modifications to reinforce the hull - \$28,500. This figure has changed to - \$30,840.21. (diff. \$2,340.21)

Discussion ensued relative to the above.

The five year plan is to be submitted to the Planning Board by next Monday.

Discussion ensued relative to the items in the five year plan i.e. digital interactive video and 4 wheel drive vehicle.

#### LIBRARY - Caroline LaCroix

There is no backup on the library requests. Ms. LaCroix to give a verbal update.

Several requests could be funded through the remainder of FY2001.

Replacement of air conditioning at the North Branch - \$9,100.

All other requests are under \$15,000.

For the future (next five years), Ms. LaCroix explained that a consultant, Arron Cohen Assoc. was hired to determine the actual needs of the library - can the present facility be adapted or expanded, or would an entire new library need to

be constructed. Their report will be submitted sometime in February or March. The project could range from 5 to 13 million. They will also be looking at the branches.

#### TOWN HALL - Caroline LaCroix

Ms. LaCroix stated that the phone system has been installed and is up and running.

Discussion ensued relative to the above with regard to E-mail, fax server, voice mail, etc.

An article was funded at Town Meeting to renovate the Town Hall cupola. An architect was hired and a report was rendered to replace, restore and renovate the cupola. As the cost exceeded what Town Meeting had funded, the Mayor asked that we take a look at a lot of different needs to the exterior of Town Hall.

Mr. Coates stated that they looked at some products that would be more maintenance free than wood. Custom made fiberglass will match exactly what is already there. The lowest price was \$350,000. The full fiberglass price is \$660,000.

For a complete package with fiberglass replacement on all the trim and everything done on the exterior of the building including walkways and basement stairs would cost about 2 1/2 million (2,473,703.00). \$225,000 is available.

Lengthy discussion ensued relative to the above with Mr. Coates explaining the process.

#### BUILDING DEPARTMENT - Jeffrey Coates, Inspector of Buildings

Mr. Coates spoke about a new permit system. There is adequate computer hardware to be able to do this and we could get a start with building permits and business licensing for around \$50,000. Cost to have a permit system for the whole Town would be \$141,450.

Mrs. DeTellis asked if there was committee working on this?

Mr. Coates said there is no appointed formal committee.

Discussion ensued relative to the above.

Mr. Coates stated that the systems they have been looking at not only process applications and issue permits but tracks progress through the final approvals.

Mr. Clarke stated that he will put together a matrix for the next meeting. He also stated that Mr. Wilson said he is going to wait until free cash is certified. Once certified, he will fund some of the projects out of free cash.

Mr. Clarke explained the capital budget process. Discussion ensued relative to the process.

**FORM A - LIBBEY INDUSTRIAL PARKWAY**

Mr. Fuqua stated that they are creating a drain easement on the property. The property is being sold to Campanelli for an office building.

Motion by Karen DeTellis, seconded by Scott Curry to endorse the Form A.

All in favor. So voted unanimously.

Motion to adjourn.

Meeting adjourned at 9:45 P.M.

Respectfully submitted,

Annette M. Cignarella  
Recording Secretary

*approved - 8/22/01*

*Paul M. Dillon*

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Paul M. Dillon, Chairman